

## AMENDED FIRST PAGE OF MINUTES OF MEETING HELD ON 15.11.11

### PERFORMANCE AND GOVERNANCE COMMITTEE

Minutes of a meeting of the Performance and Governance Committee held on  
15 November 2011 commencing at 7 pm

Present: Cllr. Fittock (Chairman)  
Cllr. Walshe (Vice-Chairman)  
Cllrs. Mrs. Bayley, Clark, Mrs. Cook, Davison, Dickins, Mrs. Firth,  
Grint, Hogarth, London, McGarvey and Piper.

An apology for absence was received from Cllr. Gaywood.

Cllrs. Mrs. Davison and Ramsay were also present.

#### 31. MINUTES OF PREVIOUS MEETING

Resolved: That the minutes of the meeting of the Performance and Governance Committee held on 27 September 2011 be approved and signed by the Vice Chairman as a correct record, as he had chaired that meeting.

#### 32. DECLARATIONS OF INTEREST

No declarations of interest were made.

#### 33. FORMAL RESPONSE OR CONSULTATION REQUESTS FROM THE CABINET FOLLOWING MATTERS REFERRED BY THE COMMITTEE (Item No. 3)

Members' attention was drawn to the tabled responses.

- (a) Performance Monitoring: LPI DS 002 – Total Trading Account Position - referred on 27.09.11 (Finance Advisory Group 02.11.11)

The tabled response was noted.

- (b) Performance Management Performance Report - LPI HB 001, 002, 005 & 006 – referred on 27.09.11 (Services Select Committee 08.11.11)

The response from the draft minutes of the meeting, was noted.

#### 34. MINUTES OF THE FINANCE ADVISORY GROUP (Item No. 4)

Members' attention was drawn to the tabled Minutes of a meeting of the Finance Advisory Group held on 2 November 2011, which were noted.

Members expressed concern as to the amount of tabled paperwork. Members were advised that the Finance Advisory Group minutes had been published via the Committee Management Information System (CMIS) the day before and there had not been enough time to send out a paper copy. Also, the response from Services Select Committee was an extract from the draft minutes as the meeting had only taken place the week before and after the agenda had been published. Members suggested that a reminder that the minutes were also on this Committee's agenda